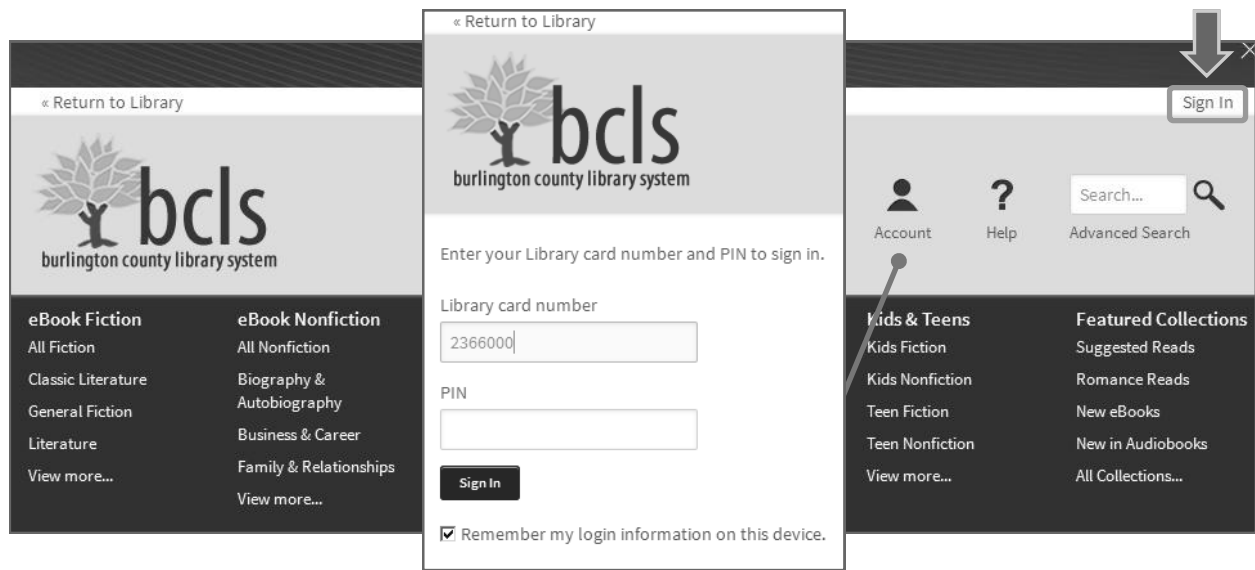
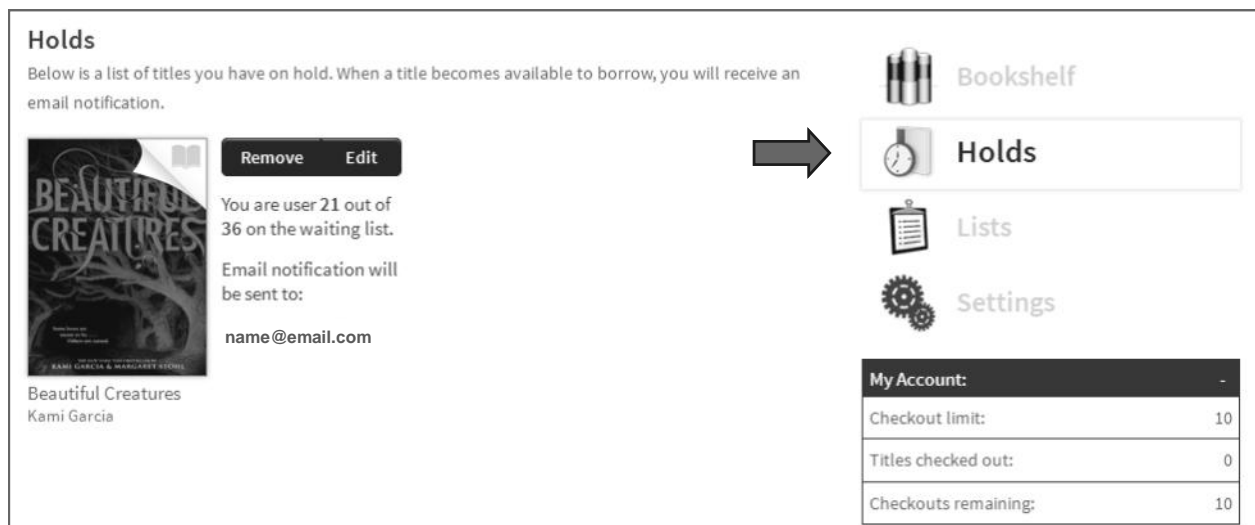


# Your Digital Account

To access your digital Account or to request Ebooks or Eaudiobooks, click on “Sign In” and log in with your library card number and 4 digit pin, which is usually the last 4 of your telephone number.

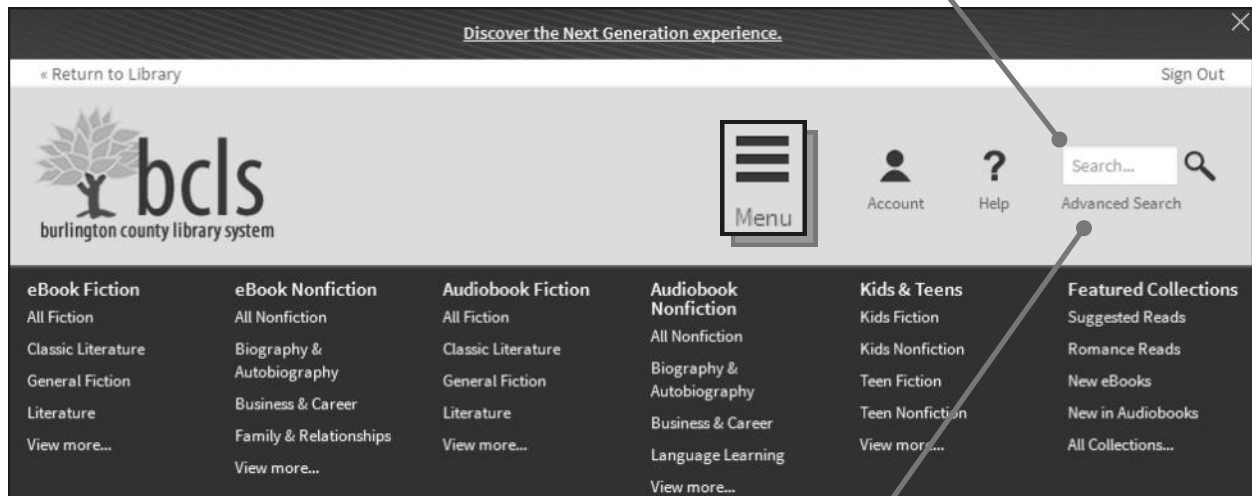


Once signed in, click on **Account** listed under the person-shaped icon. Titles that you have checked out will appear on your **Bookshelf**. Click on **Holds** to see titles that are requested or waiting to be checked out.



# How to find books

You may browse the collection by using the **Menu** or you can search for a title with the simple search at the top of the page. Click the Menu icon if you don't see the selections in the dark area below the BCLS logo.



Even better is the **Advanced Search**. The Advanced Search will let you search for a title that is currently available as well as by Subject. Genres are included in the Subject dropdown menu. You may also select a file format such as Kindle or epub.

A screenshot of the Advanced Search form. It features several input fields: "Title", "Author/Creator", "Added to site:" (with a dropdown menu set to "All Dates"), "All Subjects" (dropdown), "All Formats" (dropdown), "All Languages" (dropdown), "All Publishers" (dropdown), and "All Awards" (dropdown). Below these fields are three checkboxes: "Library Collection", "Available Now", and "Additional Titles". A "Search" button is located at the bottom right, and a "Clear" link is at the bottom right corner. Two grey arrows point from the left towards the "All Subjects" and "All Formats" dropdown menus.

# Title records

Once you have located a book that interests you, you will be able to see if the book is available to **Borrow**. If it is not, you may **Place a Hold** to be put on the waiting list. Click on a book for a longer description and an excerpt.

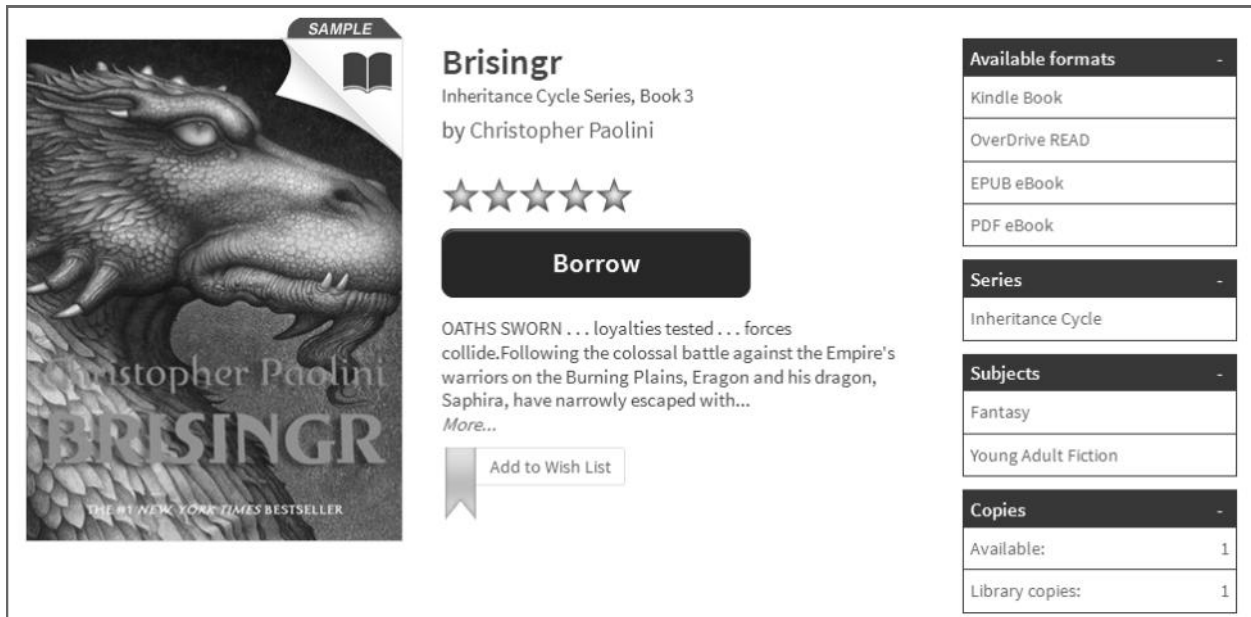
The screenshot shows a library search results page. At the top, there is a search bar with the text "Search within results..." and a "Submit" button. Below the search bar, there are tabs for "Library Collection", "Available Now", and "Additional Titles". The main heading is "Search Results" with a sub-heading "1-20 of 364". On the left side, there are filters for "Sort By: Relevancy" and "Filter search by:" with options for eBook, Audiobook, and Video. Below that, there are format options: "Format (8)" including Kindle Book (247), OverDrive READ (92), EPUB eBook (250), PDF eBook (94), Open PDF eBook (4), OverDrive MP3 Audiobook (33), OverDrive WMA Audiobook (95), and Video (2). The main content area displays a grid of book covers. Annotations include a box labeled "Available" pointing to the book "Abraham Lincoln" and a box labeled "Wait list" pointing to the book "A Game of Thrones".

If you find a title that you are interested in but you don't want to check out or request it now, you can add it to your **Wish List** for later.

The screenshot shows the detail page for the book "The Night Circus" by Erin Morgenstern. On the left is the book cover, which is black and white and features silhouettes of a man and a woman. The title "NIGHT CIRCUS" is prominently displayed. To the right of the cover, the title "The Night Circus" is followed by the author's name "by Erin Morgenstern". Below the author's name is a five-star rating. A large black button with the text "Place a Hold" is visible. Below the button is a short description: "The circus arrives without warning. No announcements precede it. It is simply there, when yesterday it was not. Within the black-and-white striped canvas tents is an utterly unique experience full of... More...". Below the description is a button labeled "Add to Wish List". On the right side of the page, there are several sections: "Available formats" with a list of "Kindle Book", "OverDrive READ", and "EPUB eBook"; "Subjects" with a list of "Fantasy", "Fiction", "Literature", and "Romance"; and "Copies" with a table showing "Available: 0", "Library copies: 4", and "2 patron(s) on holds list".

# Checkout

If the book is available for immediate checkout, you will see the **Borrow** button. Click it to check your book out. The titles you borrow will remain on your **Bookshelf** for the full duration of your checkout.



**Brisingr**  
Inheritance Cycle Series, Book 3  
by Christopher Paolini

★★★★★

**Borrow**

OATHS SWORN . . . loyalties tested . . . forces collide. Following the colossal battle against the Empire's warriors on the Burning Plains, Eragon and his dragon, Saphira, have narrowly escaped with...  
*More...*

Add to Wish List

**Available formats**

|                |
|----------------|
| Kindle Book    |
| OverDrive READ |
| EPUB eBook     |
| PDF eBook      |

**Series**

|                   |
|-------------------|
| Inheritance Cycle |
|-------------------|

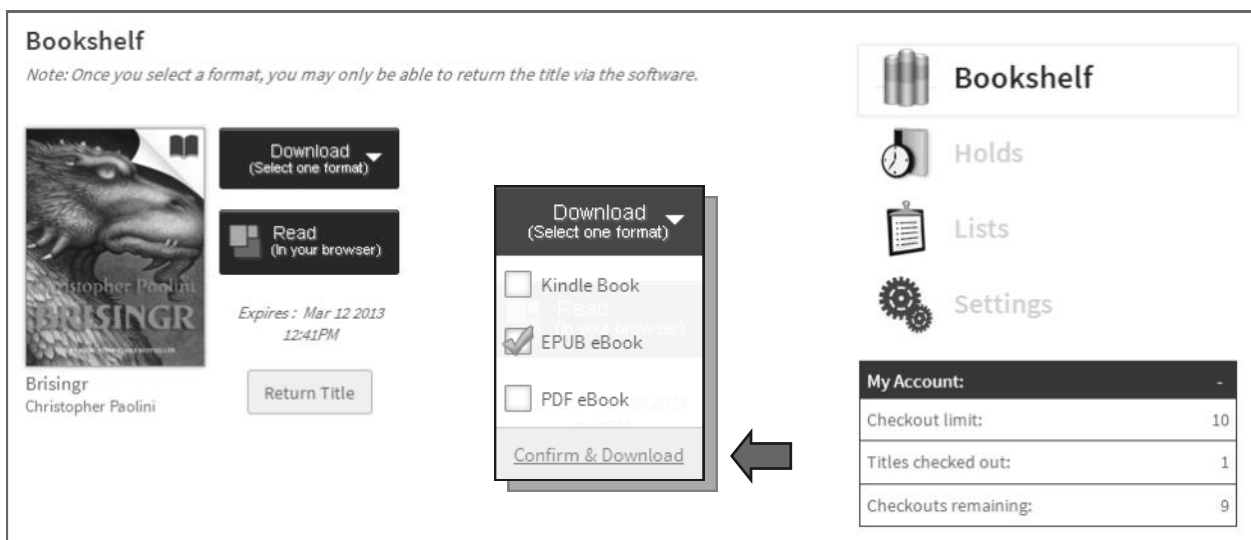
**Subjects**

|                     |
|---------------------|
| Fantasy             |
| Young Adult Fiction |

**Copies**

|                 |   |
|-----------------|---|
| Available:      | 1 |
| Library copies: | 1 |

Once your title is checked out and on your **Bookshelf**, you may checkmark your download format. Don't forget to click the "**Confirm & Download**" link. You may also (or instead) choose to read your book right in your browser.



**Bookshelf**  
*Note: Once you select a format, you may only be able to return the title via the software.*

**Download** (Select one format) ▼

**Read** (in your browser)

Expires: Mar 12 2013 12:41PM

**Return Title**

**Download** (Select one format) ▼

- Kindle Book
- EPUB eBook
- PDF eBook

**Confirm & Download**

**Bookshelf**

- Holds**
- Lists**
- Settings**

**My Account:**

|                      |    |
|----------------------|----|
| Checkout limit:      | 10 |
| Titles checked out:  | 1  |
| Checkouts remaining: | 9  |